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58-98, file: DDI, 1955

J-10

24 August 1955

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MEMORANDUM FOR: Deputy Director/Intelligence

FROM: Acting Assistant Director, C&D

SUBJECT: Repairs for Riverside Stadium  
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1. [REDACTED] OCD employees work daily in the Riverside Stadium.
2. When the move to the Stadium took place in March 1952, everyone concerned recognized that working conditions would not be ideal. The large open work area provided little individual privacy, practically no daylight, and was difficult to heat and cool. At that time, the DD/S spent a considerable sum to ensure that conditions would be as standard as possible under the circumstances.
3. The building is old and in the past three years many repairs have been necessary. A stream of complaints have reached me and the Inspector General on such matters as: poor ventilation, inadequate lighting, uncleanliness, heating failures, drafts, air conditioning breakdowns, electrical failures, safety hazards, etc.
4. More recently, the building has been subject to water leakage. Our IBM card file room and microfilm laboratory have been flooded on four occasions: 9 July, 7 August, 12 August, and 23 August (see Tab A). Each episode is usually followed by a GSA crew coming in to analyze the damage and fix up things where necessary. Some repairs have been successful, others short-lived.
5. There has been some suggestion that the Agency is not willing to spend more money on the Stadium due to new building plans. This certainly is a logical attitude with respect to new construction. However, it would I believe be shortsighted to apply the same principle to minor alterations required to keep the Stadium operating under adequate conditions.
6. Because we will occupy the Stadium until the new building is ready, and because it is in a state of constant repair, I recommend that the DD/S make a detailed engineering survey to determine the type and cost of an active preventive maintenance program that will keep the Stadium in good shape for at least the next three years. Special attention should be given in the survey to immediate improvement requirements for plumbing, heating, air conditioning, and buckled floors.

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cc: AS/CD

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